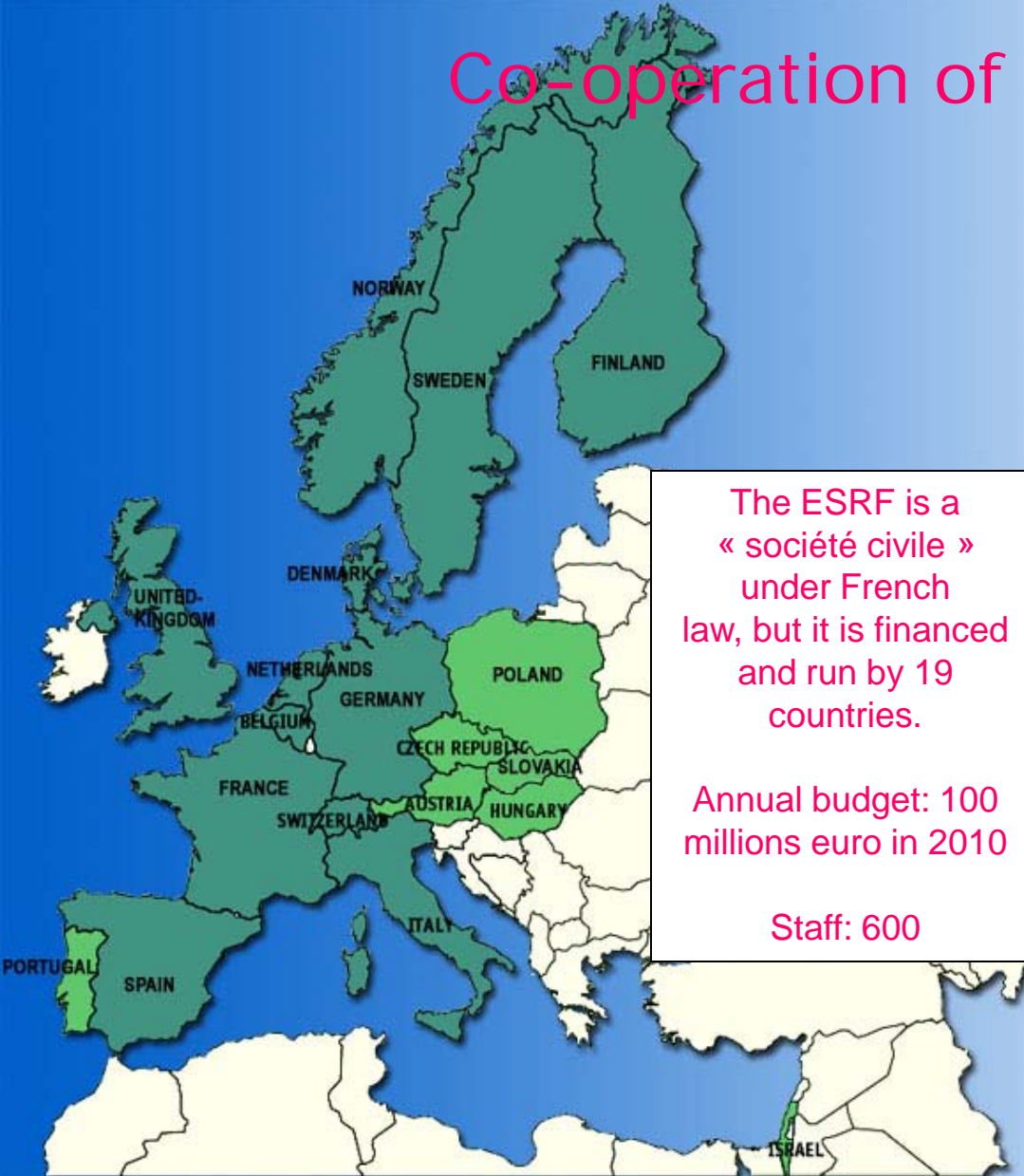




Co-operation of 19 countries



The ESRF is a « société civile » under French law, but it is financed and run by 19 countries.

Annual budget: 100 millions euro in 2010

Staff: 600

Members:

France	27.5 %
Germany	25.5 %
Italy	15 %
United Kingdom	14 %
Spain	4 %
Switzerland	4 %
Benesync (Belgium, The Netherlands)	6 %
Nordsync (Denmark, Finland, Norway, Sweden)	4 %

Associates:

Centralsync (Czech Republic, Hungary, Slovakia)	1.05 %
Austria	1 %
Israel	1 %
Poland	1 %
Portugal	1 %

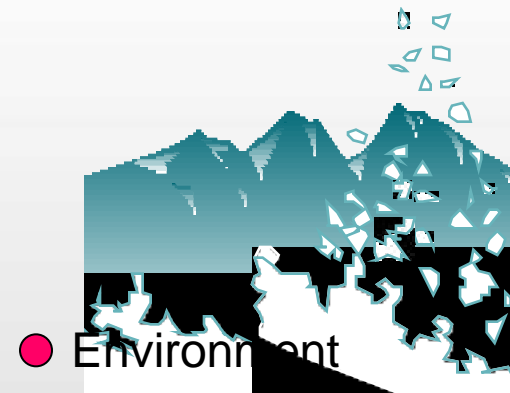
A multidisciplinary institute



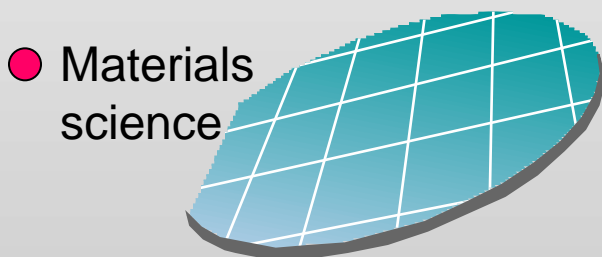
● Physics



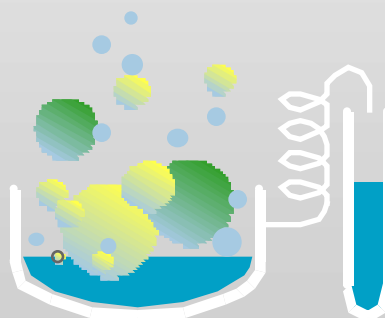
● Biology



● Environment



● Materials science



● Chemistry



● Medicine

Purchases exceeding 50 k€ are subject to Calls for Tender.

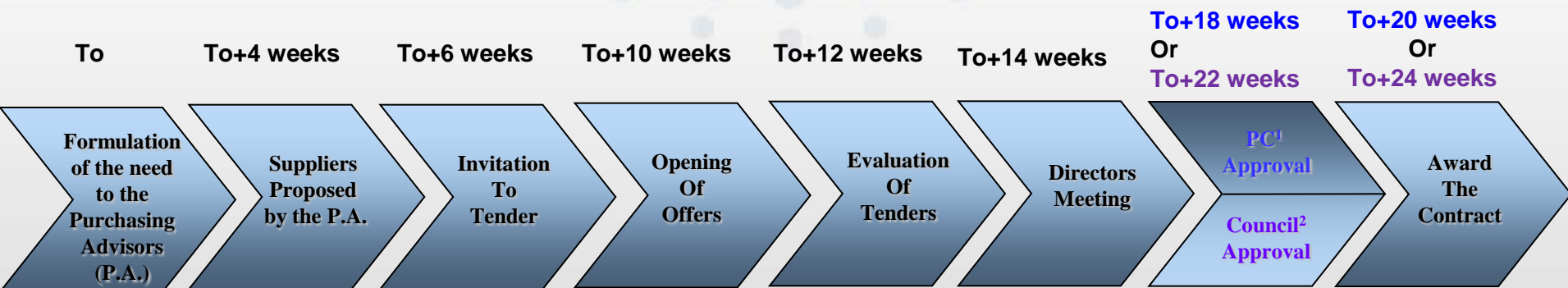
➤ Announcement of calls for tender:

- ✓ The ESRF is not subject to the publication of calls for tender as for public institutions.
- ✓ Calls for tender announcements are despatched to all Purchasing Advisors.

➤ Invitation to tender:

- ✓ Suppliers proposed by Purchasing Advisors are invited to compete
- ✓ Calls for tender are more often available on our Extranet or despatched by E-mail.

Average timescale for a Call for Tender



NOTE

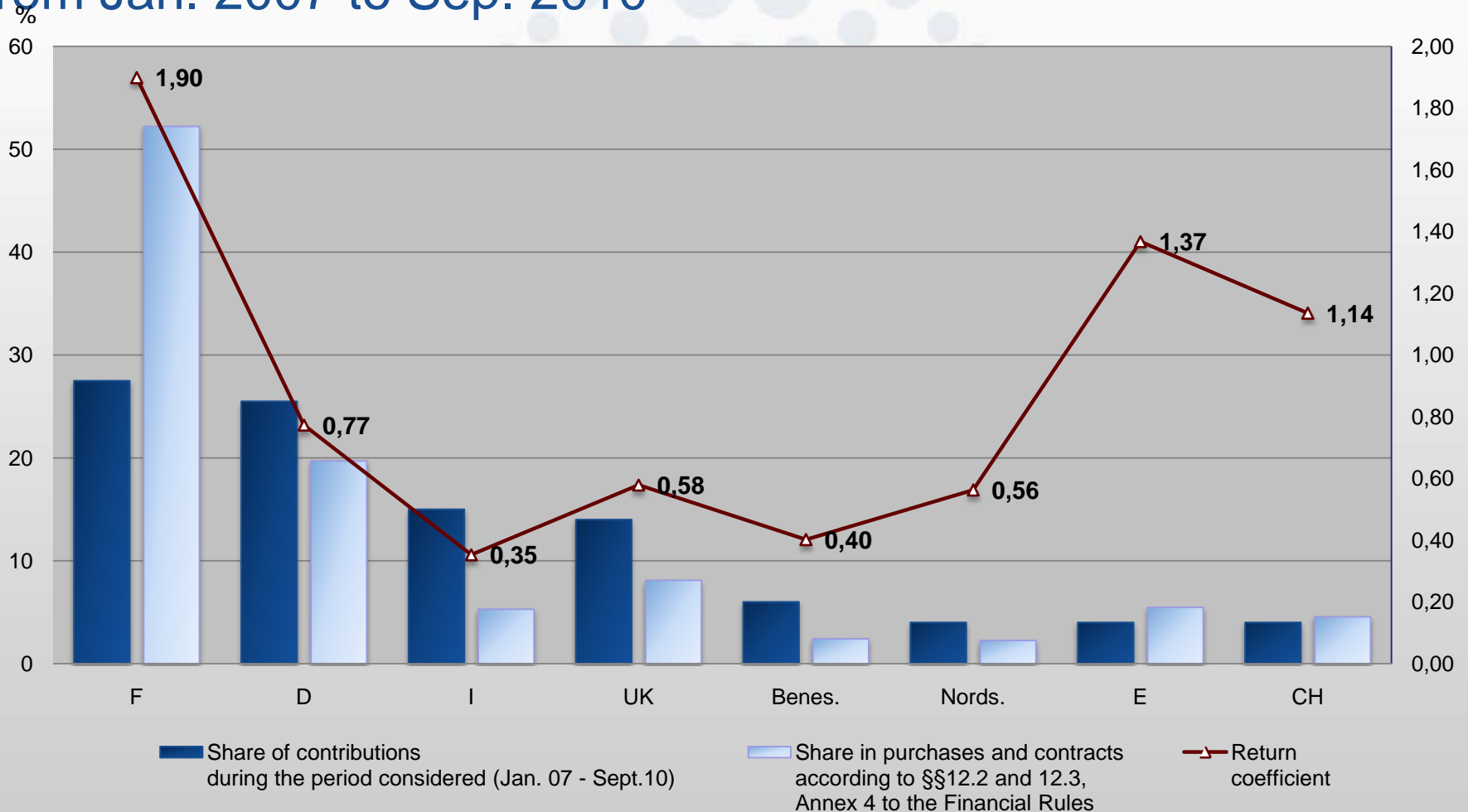
¹ 500 k€ < Purchases < 5000 k€ : Purchasing Committee Approval

² 5000k € < Purchases : Purchasing Committee + Council Approval

In case of a prequalification exercise, above timescale can be extended by 12 weeks.

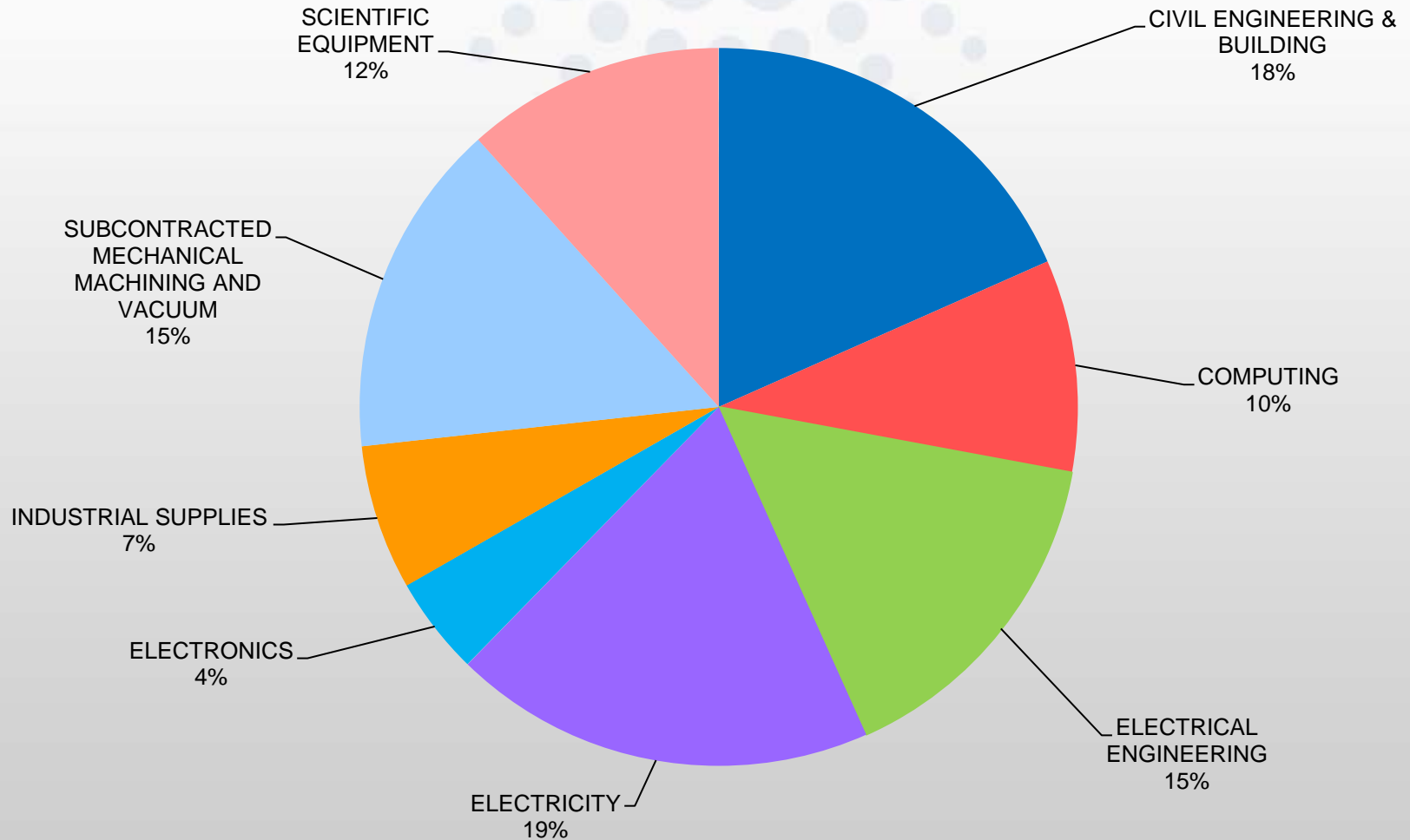
Purchasing *Juste Retour*

From Jan. 2007 to Sep. 2010



Juste retour per main purchasing sectors

Period: 1/1/2010 - 30/9/2010



Recommendations for Calls for Tender

- Return our acknowledgment document duly completed ASAP ;
- Send your offer to the correct person according to the deadline;
- If you decline, do not hesitate to send documentation about your company ;
- Specify your company name and the reference of our call for tender on the outside of your offer ;
- Supply all required information, respecting the number of copies requested ;
- Send back the Country of Origin Table, and the completed Price Breakdown Pro-forma duly signed ;
- Return our specifications initialled when agreed by yourself, or comment it;
- Late offers, fax or E-mail offers are rejected.

Recommendations for Contracts

- Do not forget to communicate regularly about progress
- If a problem occurs, please tell us
- Do not deviate from specifications without ESRF's prior written approval
- Do not try to make repair without receiving formal ESRF approval
- You must comply with the contractual planning

➤ **Head of Purchasing Service**

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- Civil Engineering & Building,
- Laboratory, Chemicals & Minerals,
- Cryogenic,
- Instrument for Measuring, Testing Controlling and Analyzing,
- Positioning Supplies,
- Safety Supplies & Services,

- Computing Equipment and Information Technology
- Electrical Engineering and Electronics
- Network Cabling
- Telecommunication
- Mechanical Subcontracting
- Vacuum Equipment
- Optical, X-Ray & Photography Equipment and Accessories,

A decorative graphic consisting of numerous light blue circles of varying sizes, arranged in a roughly circular pattern, centered above the main text.

We hope that this event
will give us the opportunity
to find new potential suppliers